



***“The Paradise Chocolate Fest is dedicated to benefit non-profit youth organizations in our unique and charming community through the celebration of chocolate.”***

## **CRITERIA FOR GRANT RESERVE DISTRIBUTABLE FUNDS**

**Grant Reserve** – A fund allocation taken from Distributable Funds of the Paradise Chocolate Fest to fund specific programs and entities regardless of their actual participation in the Fest’s Volunteer Equity Program. The Board of Directors has adopted the following criteria for use in selecting qualified charities. Charities submitting proposals for consideration should be prepared to demonstrate how they meet the following criteria:

- **Nature of Charity** – The charity shall be directly or indirectly involved with the educational, enrichment or recreational health and well-being of children. “Any group organized and recognized by the State of California and the Internal Revenue Service as a tax exempt non-profit organization that, as one of its identifiable missions, serves youth on the Paradise Ridge in some capacity.”
- **Number** – Consideration shall be given to the number of children benefiting from the annual allocation of funds, as well as the manner and extent to which such children will benefit.
- **Location** of the Charity – The principal location of the charity and its activities shall be on the Paradise Ridge, California.
- **Financial Capacity of the Charity** – The principal location of the charity should demonstrate a current need for funds and that prior funds and programs have been prudently managed. The charity should demonstrate that its general and administrative expenses are comparable to those of similar charities. It is not a criterion that the charity be currently under-financed.
- **Grant Requests** –
  - Must submit a copy of 501(c) certificate.
  - Must submit a completed Paradise Chocolate Fest Grant Request Application and Summary.
  - Applications may be accepted for grant funding on or after July 1<sup>st</sup> and will remain open until funds are exhausted, after which applications will remain closed until after the next Chocolate Fest. Applications submitted after funds are exhausted must be resubmitted to be considered for the following grant cycle.
- **Follow-up** – Each selected charity will be required to provide documentation on how money donated by Paradise Chocolate Fest Inc. was spent by December 31, 2010.

***For additional information on the Paradise Chocolate Fest, visit [www.chocolatefest.us](http://www.chocolatefest.us)***



## PARADISE CHOCOLATE FEST GRANT REQUEST APPLICATION & SUMMARY

Applications may be accepted for grant funding on or after July 1, 2010 and will remain open until funds are exhausted, after which applications will remain closed until after the next Chocolate Fest. Applications submitted after funds are exhausted must be resubmitted to be considered for the following grant cycle.

### ORGANIZATION INFORMATION

Name:

Address:

Telephone Number:

Fax Number:

Email Address:

Website Address (if applicable):

### CONTACT INFORMATION

Name of Contact Person:

Address:

Phone Number:

Email Address:

### GRANT REQUEST SUMMARY

(A brief, one-page description of your organization and a separate summary of the specific program for which you seek funding and the amount requested (no more than two pages). This summary should identify the specific use or uses to which you intend to apply the funds. If your proposal also depends on funds from one or more other sources, you should let us know what other arrangements you have made to secure those other funds. It is also useful for us to know how many children will be served through our grant, how they are selected, and any other information that shows the success of the kind of program you will run with the funding we provide)

### ADDITIONAL INFORMATION

# of Members served on the Paradise Ridge last year: \_\_\_\_\_ Additional youth served last year: \_\_\_\_\_

Total Donations received last year: \$ \_\_\_\_\_

Budget of organization last year: \$ \_\_\_\_\_

Is organization a 501c3?  Yes  No

(Please submit copy of 501c3 certificate)

Does the organization receive support from any government agencies or large charitable organizations, such as United Way?  Yes  No If yes, please explain:

Form completed by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received: \_\_\_\_\_

**Please Send Completed Grant Application On or After July 1, 2010 To –  
Paradise Chocolate Fest, Inc. • P.O. Box 2648 • Paradise, CA 95967 • 530/313-7908 • [www.chocolatefest.us](http://www.chocolatefest.us)**